

Founding-client pilot outline

To complete together before work starts. Runnrr is new. This outline explains the proposed arrangement; it does not replace a completed scope, agreed commercial terms or data processing terms.

1. Who is involved

Operator: Dmitrijs Vitjazevs, trading as Runnrr; contact dv@runnrr.io. Runnrr is not currently a registered company. Confirm the operator's service address, the client's legal name and address, and each party's authorised contact in the final agreement.

2. One workflow, a clear finish

Record the recurring job, its trigger, inputs, permitted tools and output. Name the steps included and excluded, expected volume, exceptions and the person responsible for review. Agree a test set and practical measures such as manual time, completeness and corrections needed. No results are guaranteed by this outline.

3. Setup and review

We map the current process with you, confirm feasibility, configure the agreed workflow and test it with your team. Start with anonymised or synthetic examples. Agree in writing when live data may be used and the checks required before that happens. Your team approves every outgoing message. Professional judgment and statutory deadlines remain with the client.

4. Price and timing

The founding-client price is 20% of the normal price for the same agreed pilot scope: an 80% discount. The written quote must show the normal price, discounted price, currency, applicable taxes, included work, third-party costs and payment terms. There is no published fixed fee or standard duration. Agree milestones and timing individually. Additional work requires a separate written agreement.

5. What the client contributes

Provide one process owner, approved tool access, representative examples and time for testing and feedback. Tell us about exceptions and existing tool features so we do not duplicate work. You do not owe us a public endorsement; any case study or use of your name needs separate written permission.

Data, access and completion

6. Data terms before live access

Complete a separate data schedule identifying controller/processor roles where applicable; the purpose and categories of processing; systems, storage locations and transfers; named personnel and subprocessors; permitted access; retention, deletion and return; security measures; incident notification; and handling of data-subject requests. Agree any required processing agreement or business associate agreement before using affected records. No HIPAA certification, specific hosting country or legal privilege guarantee is made here.

7. Permissions and approvals

Use only approved accounts and permissions for the agreed workflow. Record who may approve drafts, how approval is captured and what happens when a message, record or instruction is unclear. Do not send automatically. Pause the affected step when access fails or source information conflicts. Urgent incidents follow the client's existing human escalation process.

8. Review, pause and handover

Agree the review date or milestone, acceptance checks and the steps to take if the workflow needs correction. Before signing, settle cancellation notice, any refund or outstanding payment, support, ownership/licensing of deliverables and continuing third-party subscriptions. Define how access is revoked and how agreed data and configuration are returned or deleted at the end. No expansion or renewal is implied.

9. Complete the agreement

The final documents must name both parties and their service addresses; attach the agreed scope, quote and data terms; and settle the applicable law, liability and any other required terms. Both parties review and accept the completed documents before paid work or live setup begins. Booking a call does not accept a contract.

Next step

Describe the workflow without confidential client details at runnrr.io/book, or email dv@runnrr.io. We will arrange a conversation and work through the open items together.